

30<sup>th</sup> September, 2019 - 11<sup>th</sup> October, 2019






Places limited, bookings essential.

Times OPEN AT 7:00am CLOSE AT 6:00pm

### WEEK 1

DAY	ACTIVITY	FURTHER INFORMATION
INCURSION Monday 30 <sup>th</sup> Sept, 2019 	KITE MAKING WORKSHOP By Active Education  Let's go fly a kite!  <u>Activities</u> Make paper planes & face cookies	<u>Lunch Provided</u> Pasta bake & garlic bread
INCURSION Tuesday 1 <sup>st</sup> October, 2019 	LIL OLYMPICS BY Fun time Kids Party (PM session) Come and try archery, hammer toss, javelin, relay races & more games to enjoy!  <u>Activities</u> Marble Painting Puff painting	<u>Lunch Provided</u> Domino's Pizza
EXCURSION Wednesday 2 <sup>nd</sup> October, 2019  	** COMMUNITY EVENT ** BOUNCE AROUND DAY ... Jumping castle Big slide with Velcro wall Obstacle course A visit to Hallett Cove East OSHC for some fun.... bounce your way through the day! Plus Enjoy a sausage sizzle for lunch	CHILDREN MUST AT VACATION CARE BY 9.30am  Bus leaves at 10.00am Bus returning 3.30pm  <u>Lunch Provided</u> Sausage sizzle
INCURSION Thursday 3 <sup>rd</sup> October, 2019 	BINGO JACK'S MAGIC PUPPET SHOW  A puppet Magic show plus a puppet making workshop  <u>Activities</u> Have fun creating your own puppet show.....	<u>Lunch Provided</u> Fish Fingers
EXCURSION Friday 4 <sup>th</sup> October, 2019 	BOWLING AT NOARLUNGA  Can you get a strike? Let see how many pins you can knock down....  <u>Activities</u> Fun & games Bingo Pop stick craft	CHILDREN MUST AT VACATION 9.00AM  Bus leaves at 9.30AM  Bus returning 12NOON

### WEEK 2

DAY	ACTIVITY	FURTHER INFORMATION
Monday 7 <sup>th</sup> Oct, 2019 <b>PUBLIC            HOLIDAY</b>		
INCURSION Tuesday 8 <sup>th</sup> October, 2019 	<b>ZOOMOBILE</b> Travelling zoo Fun, interactive program for all ages... Variety of creatures to pat and see marsupials, quokkas, possums, snakes insects frogs And more! <u>Activities</u> Diorama zoo animals Animal masks	<u>Lunch Provided</u> Tuna Pasta Bake & garlic bread
EXCURSION DAY Wednesday 9 <sup>th</sup> October, 2019 	<b>S.A. WHALE CENTRE            AT Victor Harbour</b>  "A chip of the old Rock" Discover where sand comes from! <b>Make sand art and create a            sand musical instrument</b>  Lunch, fun & games in the park at Victor Harbour	CHILDREN MUST AT VACATION CARE BY 9.00am  Bus leaves at 9.30am  Bus returning 3.30pm
EXCURSION Thursday 10 <sup>th</sup> October, 2019 	<b>MINI GOLF            AT WEST BEACH</b>  18 holes of fun, can you get a hole in one?  <u>Activities</u> Scavenger hunt - Nature trail Activity track Craft activities	CHILDREN MUST AT VACATION 9.00AM  Bus leaves at 9.30AM  Bus returning 1.00PM
INCURSION Friday 11 <sup>th</sup> October, 2019 	<b>PJ &amp; MOVIE DAY</b>  Wear your favourite PJ's....chill out and relax on the couch Bring your own G or PG movie to watch  <u>Activities</u> Make popcorn Crazy critters Play dough creations	<u>Lunch Provided</u> Party lunch... Chicken nuggets Mini frankfurts Garlic bread Fairy bread Cup cakes

**PARENT INFORMATION SHEET**

*It is very important that you read all of this information and complete all the forms.*

**Open/Close Times:**

**FROM 7:00am and CLOSE AT 6:00pm**

A late fee of \$10.00 per 20 minutes will be charged for late pickups after 6pm.

All children must be signed in and out of the program upon arrival and departure by an authorised adult. If another person is collecting your child/children please inform the Educators.

**FEE STRUCTURE:**

**EARLYBIRD RATE \$60.00 (must book within booking dates)**

**STANDARD RATE \$65.00**

**HALF DAY: \$30.00 AM 7am-12 noon PM 1.00pm-6.00pm**

Less any Childcare subsidy that you may be entitled to.

**FOOD & STORAGE:**

Children are required to bring a piece of fruit, nutritious packed recess and lunch, and a water bottle daily. The Sheidow Park School & OSHC have a NUT AWARENESS Policy. Parents are requested where possible NOT to send food to that contain nuts, especially peanuts. This includes products such as peanut paste, Nutella, most nuts, peanut cooking oil. Students are NOT to share food.

We do not have the facilities to refrigerate children's lunches, please ensure that food is packed with a cooler block to avoid perishing on warm days. Food from home will not be cooked/reheated for children.

**ELECTRONIC EQUIPMENT/ MOBILE PHONE POLICY:**

Children are not to bring mobile phones, iPad, iPod, tablets etc, unless it is programmed "electronic day". Any equipment will be put away for safe keeping by the educators and returned to the parents upon collection.

**PERSONAL PROPERTY:**

The Educators can take no responsibility for children's personal items from home. This may include toys, books & clothing. Parents are advised that children bring these items to OSHC at their own risk. Any personal belongs being used inappropriately will be confiscated and returned to the parents upon collection. **Please make sure clothing and items are clearly labelled.**

**BEHAVIOUR:**

If a child's behaviour is unacceptable, dangerous or disrespectful, is impacting on the Educators or children and they are not responding satisfactorily to measures implemented by Educators, a parent may be contacted and required to return to the service. The Director reserves the right to suspend a child's access to Vacation Care or to particular activities or excursions if their behaviour is a concern to us. We ask for your full support on this.

**BOOKINGS & CANCELLATIONS:**

Bookings are casual and NO REFUNDS will be given on CANCELLED DAYS

DEPOSIT must be paid at time of booking. Forms available from OSHC or the from the school website & can be emailed on request.

Forms to be returned to OSHC and a \$50.00 deposit per family must be paid at the time of booking to SECURE your place.

**Excursion Days:**

Excursions may be cancelled at short notice if minimum numbers (20 children) has not been met or inclement weather.

We use Willunga Charter for transport

**Please note NO spending money is allowed while on excursions.**

Children must arrive no later than 9.00am and we aim to return to the school by 3:30pm.

No lunch or snacks will be provided on these days. Parents are responsible for packing enough lunch, snacks and drinks to last the day.

**SUN SAFE POLICY:**

We have a "NO HAT NO PLAY POLICY" On enrolment children will be provided with a red legionnaire's hat, at a cost of \$2.50 per child and the hat will be kept at OSHC.

Clothing is to be sun smart, please wear covered sleeves. Sun screen will be available for use. Children will apply before going outside. If any health concerns, you are to supply your own sunscreen (to be kept in children's bag)

**INVOICES:**

Invoices can be paid by cash, cheque, eftpos or Qkr App. Please advise your email address receive your accounts, invoices are payable within 14 days.

**MEDICAL INFORMATION:**

**Medical/consent forms must be completed and signed. Please hand back with the booking sheet.**

Should you require Vacation Care Educators to Administer your child with any medications please inform us beforehand so that a MEDICATION PLAN can be collected from OSHC and completed by your doctor. All medication (both prescribed or over the counter) must be supplied in the original container with the pharmacy label and the child's name and dosage clearly marked on the container.

**No medication will be administered without the correct documentation.**

**Sheidow Park School**  
**VACATION CARE**  
**30<sup>th</sup> Sept, 2019 - 11<sup>th</sup> October, 2019**

**PARENT  
BOOKING FORM**

FIRST NAME: _____ SURNAME _____ Child's Customer Reference No. (Centrelink) _____ (if not previously ) FEMALE / MALE (please circle) Age: ____ Date of Birth: ____/____/____	FIRST NAME: _____ SURNAME _____ Child's Customer Reference No. (Centrelink) _____ (if not previously) FEMALE / MALE (please circle) Age: ____ Date of Birth: ____/____/____	FIRST NAME: _____ SURNAME _____ Child's Customer Reference No. (Centrelink) _____ (if not previously) FEMALE / MALE (please circle) Age: ____ Date of Birth: ____/____/____
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<b>Please Tick Required Day</b>	<input checked="" type="checkbox"/>	<b>Please complete the consent form, Medical &amp; health support plan on the reverse of this form.</b>
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**Please sign parent signature to give permission for your child/children to attend the excursions**

DATE & ACTIVITY	CHILD 1 NAME:	CHILD 2 NAME:	CHILD 3 NAME:
	<b>WEEK 1</b>		
INCURSION DAY Monday 30 <sup>th</sup> Sept. 2019 Kite making			
INCURSION Tuesday 1 <sup>st</sup> October, 2019 Lil Olympics			
EXCURSION Wednesday 2 <sup>nd</sup> October, 2019 Visit HCE OSHC – jumping castle	Parents Signature _____	Parents Signature _____	Parents Signature _____
INCURSION Thursday 3 <sup>rd</sup> Oct, 2019 Bingo Jack magic Puppet show			
EXCURSION Friday 4 <sup>th</sup> October, 2019 Bowling	Parents Signature _____	Parents Signature _____	Parents Signature _____
	<b>WEEK 2</b>		
Monday 7 <sup>th</sup> Oct, 2019 <b>CLOSED</b> <b>PUBLIC HOLIDAY</b>			
INCURSION Tuesday 8 <sup>th</sup> Oct, 2019 Zoomobile			
EXCURSION DAY Wednesday 9 <sup>th</sup> Oct, 2019 SA whale centre Victor Harbour	Parents Signature _____	Parents Signature _____	Parents Signature _____
EXCURSION Thursday 10 <sup>th</sup> Oct, 2019 Mini Golf	Parents Signature _____	Parents Signature _____	Parents Signature _____
INCURSION Friday 11 <sup>th</sup> Oct, 2019 PJ & Movie day			

**PARENT ENROLMENT FORM**  
**SHEIDOW PARK SCHOOL -VACATION CARE ENROLMENT,**  
**MEDICAL & CONSENT FORM 30<sup>th</sup> Sept, 2019 - 11<sup>th</sup> Oct, 2019**

**ENROLLING PARENT/GUARDIAN'S NAME** \_\_\_\_\_ **BIRTH DATE** \_\_\_\_\_

HOME ADDRESS: \_\_\_\_\_

PARENT CUSTOMER REFERENCE NO. \_\_\_\_\_

EMAIL ADDRESS: \_\_\_\_\_

HOME PHONE NO.: \_\_\_\_\_ MOBILE: \_\_\_\_\_ WORK NO \_\_\_\_\_

PARENT/GUARDIAN'S NAME: \_\_\_\_\_ BUSINESS PHONE NO.: \_\_\_\_\_

**CHILD CARE SUBSIDY: I AM CLAIMING CHILD CARE SUBSIDY FOR THIS AMOUNT OF CHILDREN** (Includes any other approved child care services) \_\_\_\_\_

**EMERGENCY CONTACT (IF GUARDIAN IS UNABLE TO BE CONTACTED)**

MR/MRS: \_\_\_\_\_ PHONE: \_\_\_\_\_ WORK \_\_\_\_\_

ADDRESS: \_\_\_\_\_

CHILD'S DOCTOR: \_\_\_\_\_ ADDRESS \_\_\_\_\_

**CUSTODY**  
Is the child subject to custody restrictions? YES/NO (if yes please detail below)  
\_\_\_\_\_  
Has a custody order been signed? YES/NO If yes, by \_\_\_\_\_

**HEALTH SUPPORT**

**Please note : This service does not have access to medication or relevant documentation stored at the school**

Does your child have a health care need that could affect their safety at Vacation Care (eg allergy, asthma)?

NO If NO, staff will provide standard supervision and first aid

YES If YES, **please detail below and provide a health care plan.**

\_\_\_\_\_  
Do you give authorisation for the service to seek emergency medical, hospital and ambulance services for your child/children should we deem it necessary and agree to pay all associated costs? YES  NO

**PARENTAL CONSENT**

As parent/guardian of \_\_\_\_\_

- I give consent for participation in all activities, including excursions/incursions in the program, and permission for my child/children to be transported to excursions by Willunga Charter Bus Service, all buses are fitted with seat belts and in doing so give agreement that Sheidow Park Vacation Care Program and their Staff are free and clear of all responsibilities whatsoever for any accident or loss of property during participation in any activity.
- I consent to photographs (still or video) being taken of my child/children as part of the Vacation Care Program and consent to these being displayed around the OSHC area and on the school website.
- I understand Vacation care bookings are flexible/casual bookings and **NO REFUNDS** will be given on cancelled days.
- I agree to pay all fees for my child/children's booked care to the Service. I understand that all fees are to be paid in full within 14 days of care provided.  
I understand that I am accountable for costs associated with Medicare, ambulance and hospital costs.
- I give consent for my child/children to watch/play G & PG movies & games.
- I agree to the programed days and are aware that the programed days which are subject to change, depending on extreme weather, transport problems or staffing issues
- I give permission for my child/children to have sunscreen applied (please provide own sunscreen if have allergies)
- I acknowledge that the Sheidow Park OSHC/ Vacation CARE have a NUT AWARENESS Policy. I am aware that some children have severe allergies and will not send nut based products to the service.

PARENT SIGNATURE: \_\_\_\_\_ DATE: \_\_\_\_\_

**Is there anything more we need to know about your child? (Personal, religious, or cultural practices/prohibitions we need to know)**

\_\_\_\_\_

\_\_\_\_\_

**For office use**

Deposit paid	<input type="checkbox"/>	EB	Bookings entered	Fees outstanding
	<input type="checkbox"/>	SF		Payment Received
	<input type="checkbox"/>	QKR		Paid in full