

**Parent Information
Form**

**SHEIDOW PARK SCHOOL
VACATION CARE**

6th July, 2020 – 17th July, 2020

Places limited, bookings are essential.

Times OPEN AT 7:00am CLOSE AT 6:00pm

Contact Details

Director: Judy Jones

Mobile: 0418 814 057

Email:

oshc.director766@schools.sa.edu.au

WEEK 1

WEEK 2

DAY	ACTIVITY	FURTHER INFORMATION	DAY	ACTIVITY	FURTHER INFORMATION
SCHOOL BASED DAY Monday 6 th July, 2020  OUTCOMES: 2, 3, 4	GAMES DAY *FRIGHT NIGHT HAMMER GAME Come along to our games day to design your own yo-yo's and play with our hired hammer game. <i>Activities</i> Make your own YO-YO'S Group bingo Obstacle course	LUNCH PROVIDED PASTA BAKE & GARLIC BREAD	SCHOOL BASED DAY Monday 13 th July, 2020  OUTCOMES: 1, 3, 4	DISCO DAY *JUKE BOX Get your groove on with our juke box and fun themed disco crafts. We will be looking for the best dancer. <i>Activities</i> CD Sun catchers Musical games	LUNCH PROVIDED CHICKEN NUGGETS & RICE
SCHOOL BASED DAY Tuesday 7 th July, 2020  OUTCOMES: 2, 3, 4	SENSORY DAY Come and enjoy a sensory experience as we create many different sensory experiments <i>Activities</i> Blowing bubbles Fake snow Playdough	LUNCH PROVIDED DINO NUGGETS & RICE	SCHOOL BASED DAY Tuesday 14 th July, 2020  OUTCOMES: 2, 3, 4	DISNEY DAY Come dressed as your favourite Disney character and embark on a trip down Disney lane. <i>Activities</i> Princess crowns Incredible capes and masks Make Olaf	LUNCH PROVIDED PASTA BAKE & GARLIC BREAD
SCHOOL BASED DAY Wednesday 8 th July, 2020  OUTCOMES: 2, 3, 5	LEGO MASTERS DAY Join us as we spend the day being Lego Masters. Construct your own Lego design. <i>Activities</i> Construction crafts	LUNCH PROVIDED FISH FINGERS	SCHOOL BASED DAY Wednesday 15 th July, 2020  OUTCOMES: 2, 3, 4, 5	MINI MASTER CHEF DAY Become one of the MasterChef contestant as you battle it out to make the best dish. <i>Activities</i> Cooking challenges Aprons and chef hat crafts	LUNCH PROVIDED HASH BROWNS
SCHOOL BASED DAY Thursday 9 th July, 2020  OUTCOMES: 2, 4, 5	PAINTING & PLASTER MOULDS Join us as we spend the day painting our own plaster moulds. Pick one to paint, decorate and take home. <i>Activities</i> Plaster moulds Painting activities	LUNCH PROVIDED TUNA BAKE & GARLIC BREAD	SCHOOL BASED DAY Thursday 16 th July, 2020  OUTCOMES: 2, 3, 5	ART & CRAFT DAY Come and enjoy a variety of art and crafts. Be involved as we make our own kinetic sand. <i>Activities</i> Kinetic sand creations Dream catchers PLUS MUCH MORE...	LUNCH PROVIDED SANDWICHES
SCHOOL BASED DAY Friday 10 th July, 2020  OUTCOMES: 1, 2, 4	PJ & MOVIE DAY Wear your favourite PJs and bring a G or PG rated movie & relax!! <i>Activities</i> Cushion creations Pop corn Movies	LUNCH PROVIDED DOMINOS PIZZA	SCHOOL BASED DAY Friday 17 th July, 2020  OUTCOMES: 1, 2, 4, 5	LETTER 'F' DAY Come dressed as something starting with 'F' and explore this letter with variety of fun activities. <i>Activities</i> Funny face cookies Face painting Frog craft	LUNCH PROVIDED FISH FINGERS FRUIT FAIRY BREAD

PARENT INFORMATION SHEET

It is very important that you read all of this information and complete all the forms.

Open/Close Times:

FROM 7:00am and CLOSE AT 6:00pm

A late fee of \$10.00 per 20 minutes will be charged for late pickups after 6pm.

All children must be signed in and out of the program upon arrival and departure by an authorised adult. If another person is collecting your child/children please inform the Educators.

FEE STRUCTURE:

EARLYBIRD RATE \$60.00 (must book within booking dates)

STANDARD RATE \$65.00

HALF DAY: \$30.00 AM 7am-12 noon PM 1.00pm-6.00pm

Less any Childcare subsidy that you may be entitled to.

FOOD & STORAGE:

Children are required to bring a piece of fruit, nutritious packed recess and lunch, and a water bottle daily. The Sheidow Park School & OSHC have a NUT AWARENESS Policy. Parents are requested where possible NOT to send food to that contain nuts, especially peanuts. This includes products such as peanut paste, Nutella, most nuts, peanut cooking oil. Students are NOT to share food.

We do not have the facilities to refrigerate children's lunches, please ensure that food is packed with a cooler block to avoid perishing on warm days. Food from home will not be cooked/reheated for children.

ELECTRONIC EQUIPMENT/ MOBILE PHONE POLICY:

Children are not to bring mobile phones, iPad, iPod, tablets etc, unless it is programmed "electronic day". Any equipment will be put away for safe keeping by the educators and returned to the parents upon collection.

PERSONAL PROPERTY:

The Educators can take no responsibility for children's personal items from home. This may include toys, books & clothing. Parents are advised that children bring these items to OSHC at their own risk. Any personal belongings being used inappropriately will be confiscated and returned to the parents upon collection. **Please make sure clothing and items are clearly labelled.**

BEHAVIOUR:

If a child's behaviour is unacceptable, dangerous or disrespectful, is impacting on the Educators or children and they are not responding satisfactorily to measures implemented by Educators, a parent may be contacted and required to return to the service. The Director reserves the right to suspend a child's access to Vacation Care or to particular activities or excursions if their behaviour is a concern to us. We ask for your full support on this.

BOOKINGS & CANCELLATIONS:

Bookings are casual and NO REFUNDS will be given on CANCELLED DAYS

DEPOSIT must be paid at time of booking. Please completed booking forms on QKR App, or paper copy, available from OSHC.

Forms can be returned to OSHC, or emailed. A \$50.00 deposit per family must be paid at the time of booking to SECURE your place.

INVOICES:

Invoices can be paid by cash, cheque, eftpos or Qkr App. Please advise your email address receive your accounts, invoices are payable within 14 days.

EXCURSION DAYS:

Excursions may be cancelled at short notice if minimum numbers (20 children) has not been met or inclement weather.

We use Willunga Charter for transport

Please note NO spending money is allowed while on excursions.

Children must arrive no later than 9.00am and we aim to return to the school by 3:30pm.

No lunch or snacks will be provided on these days. Parents are responsible for packing enough lunch, snacks and drinks to last the day.

SUN SAFE POLICY:

We have a "NO HAT NO PLAY POLICY" On enrolment children will be provided with a red legionnaire's hat, at a cost of \$2.50 per child and the hat will be kept at OSHC.

Clothing is to be sun smart, please wear covered sleeves. Sun screen will be available for use. Children will apply before going outside. If any health concerns, you are to supply your own sunscreen (to be kept in children's bag)

MEDICAL INFORMATION:

Medical/consent forms must be completed and signed. Please hand back with the booking sheet.

Should you require Vacation Care Educators to Administer your child with any medications please inform us beforehand so that a MEDICATION PLAN can be collected from OSHC and completed by your doctor. All medication (both prescribed or over the counter) must be supplied in the original container with the pharmacy label and the child's name and dosage clearly marked on the container.

No medication will be administered without the correct documentation.

MY TIME OUR PLACE (MTOPI) FRAMEWORK:

MTOPI is used to support your child's development. We link every programmed activity to relevant outcomes. See below for further detail.

Outcome 1 - CHILDREN HAVE A STRONG SENSE OF IDENTITY

1.1 - Children feel safe, secure and supported.

1.2 - Children develop their autonomy, interdependence, resilience and sense of agency

1.3 - Children develop knowledgeable and confident self-identities

1.4 - Children learn to interact in relation to others with care, empathy and respect

Outcome 2 - CHILDREN ARE CONNECTED WITH AND CONTRIBUTE TO THEIR WORLD

2.1 - Children develop a sense of belonging to groups and communities and an understanding of reciprocal rights and responsibilities necessary for active community participation

2.2 - Children respond to diversity with respect

2.3 - Children become aware of fairness

2.4 - Children become socially responsible and show respect for the environment

Outcome 3 - CHILDREN HAVE A STRONG SENSE OF WELLBEING

3.1 - Children become strong in their social and emotional wellbeing

3.2 - Children take increasing responsibility for their own health and physical wellbeing

Outcome 4 - CHILDREN ARE CONFIDENT AND INVOLVED LEARNERS

4.1 - Children develop dispositions such as curiosity, cooperation, confidence, creativity, commitment, enthusiasm, persistence, imagination and reflexivity

4.2 - Children use a range of skills and processes such as problem solving, inquiry, experimentation, hypothesising, researching and investigating

4.3 - Children transfer and adapt what they have learned from one context to another

4.4 - Children resource their own learning through connecting with people, place, technologies and natural and processed materials

Outcome 5 - CHILDREN ARE EFFECTIVE COMMUNICATORS

5.1 - Children interact verbally and non-verbally with others for a range of purposes

5.2 - Children engage with a range of texts and gain meaning from these texts

5.3 - Children collaborate with others, express ideas and make meaning using a range of media and communication technologies

CHILD 1	CHILD 2	CHILD 3
FIRST NAME: _____	FIRST NAME: _____	FIRST NAME: _____
SURNAME _____	SURNAME _____	SURNAME _____
Child's Customer Reference No. (Centrelink) _____ (if not previously)	Child's Customer Reference No. (Centrelink) _____ (if not previously)	Child's Customer Reference No. (Centrelink) _____ (if not previously)
FEMALE / MALE (please circle)	FEMALE / MALE (please circle)	FEMALE / MALE (please circle)
Age: _____	Age: _____	Age: _____
Date of Birth: ___/___/____	Date of Birth: ___/___/____	Date of Birth: ___/___/____

Please Tick Required Day	<input checked="" type="checkbox"/>	Please complete the consent form. Medical & health support plan on the reverse of this form.
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Please sign parent signature to give permission for your child/children to attend the excursions

DATE & ACTIVITY	CHILD 1 NAME:	CHILD 2 NAME:	CHILD 3 NAME:
WEEK 1			
SCHOOL BASED DAY Monday 6 th of July 2020 GAMES DAY			
SCHOOL BASED DAY Tuesday 7 th of July 2020 SENSORY DAY			
SCHOOL BASED DAY Wednesday 8 th of July 2020 LEGO MASTERS			
SCHOOL BASED DAY Thursday 9 th of July 2020 PAINTING & PLASTER MOULDS			
SCHOOL BASED DAY Friday 10 th of July 2020 PJ & MOVIE DAY			
WEEK 2			
SCHOOL BASED DAY Monday 13 th of July 2020 DISCO DAY			
SCHOOL BASED DAY Tuesday 14 th of July 2020 DISNEY DAY			
SCHOOL BASED DAY Wednesday 15 th of July 2020 MINI MASTERCHEF			
SCHOOL BASED DAY Thursday 16 th of July 2020 ART & CRAFT DAY			
SCHOOL BASED DAY Friday 17 th of July 2020 LETTER 'F' DAY			

PARENT ENROLMENT FORM
SHEIDOW PARK SCHOOL -VACATION CARE ENROLMENT,
MEDICAL & CONSENT FORM 13TH -24TH April, 2020

ENROLLING PARENT/GUARDIAN'S NAME _____ BIRTH DATE _____

HOME ADDRESS: _____

PARENT CUSTOMER REFERENCE NO. _____

EMAIL ADDRESS: _____

HOME PHONE NO.: _____ MOBILE: _____ WORK NO _____

PARENT/GUARDIAN'S NAME: _____ BUSINESS PHONE NO.: _____

CHILD CARE SUBSIDY: I AM CLAIMING CHILD CARE SUBSIDY FOR THIS AMOUNT OF CHILDREN (Includes any other approved child care services) _____

EMERGENCY CONTACT (IF GUARDIAN IS UNABLE TO BE CONTACTED)

MR/MRS: _____ PHONE: _____ WORK _____

ADDRESS: _____

CHILD'S DOCTOR: _____ ADDRESS _____

CUSTODY
 Is the child subject to custody restrictions? YES/NO (if yes please detail below)

 Has a custody order been signed? YES/NO If yes, by _____

HEALTH SUPPORT
Please note : This service does not have access to medication or relevant documentation stored at the school
 Does your child have a health care need that could affect their safety at Vacation Care (eg allergy, asthma)?
 NO If NO, staff will provide standard supervision and first aid
 YES If YES, please detail below and provide a health care plan.

 Do you give authorisation for the service to seek emergency medical, hospital and ambulance services for your child/children should we deem it necessary and agree to pay all associated costs? YES NO

PARENTAL CONSENT
 As parent/guardian of _____

- I give consent for participation in all activities, including excursions/incursions in the program, and permission for my child/children to be transported to excursions by Willunga Charter Bus Service, all buses are fitted with seat belts and in doing so give agreement that Sheidow Park Vacation Care Program and their Staff are free and clear of all responsibilities whatsoever for any accident or loss of property during participation in any activity.
- I consent to photographs (still or video) being taken of my child/children as part of the Vacation Care Program and consent to these being displayed around the OSHC area and on the school website.
- I understand Vacation care bookings are flexible/casual bookings and **NO REFUNDS** will be given on cancelled days.
- I agree to pay all fees for my child/children's booked care to the Service. I understand that all fees are to be paid in full within 14 days of care provided.
I understand that I am accountable for costs associated with Medicare, ambulance and hospital costs.
- I give consent for my child/children to watch/play G & PG movies & games.
- I agree to the programed days and are aware that the programed days which are subject to change, depending on extreme weather, transport problems or staffing issues
- I give permission for my child/children to have sunscreen applied (please provide own sunscreen if have allergies)
- I acknowledge that the Sheidow Park OSHC/ Vacation CARE have a NUT AWARENESS Policy. I am aware that some children have severe allergies and will not send nut based products to the service.

PARENT SIGNATURE: _____ DATE: _____

Is there anything more we need to know about your child? (Personal, religious, or cultural practices/prohibitions we need to know)

For office use

Deposit paid	<input type="checkbox"/>	EB	Bookings entered	Fees outstanding
Fees paid in full	<input type="checkbox"/>	SF		
	<input type="checkbox"/>	QKR		Payment Received